

**Lealman Special Fire Control District  
Commissioner's Meeting Minutes  
September 5, 2017**

**I.** The meeting was called to order at 13:00 with Chairman Ron Kemerer presiding.

**II.** Roll call of commission members:  
Present: Jay Alexander, Kathleen Litton, Rebecca Harriman, Ron Kemerer and Vivian Campbell  
Absent:

**III. The Pledge of Allegiance**

**IV. Public Comment**

**V. Approval of Minutes**

There is a motion to accept the August 4<sup>th</sup> minutes with a small change.

Motion: Vivian Campbell

Second: Jay Alexander

Vote: 5 – 0

There is a motion to accept the August 7<sup>th</sup> minutes as written.

Motion: Kathleen Litton

Second: Rebecca Harriman

Vote: 5 - 0

**VI. Voting Items**

1. Dru Wilson and Ben Robinson of USI insurance discussed the proposal for a new worker's compensation policy for the District. They explained the benefits of using an insurance company as appose to an insurance trust and some strategies for some cost saving for the District.

There is a motion to accept the bid of \$387,350.00 and utilize USI Insurance Services for the Districts worker's compensation company.

Motion: Jay Alexander

Second: Vivian Campbell

Vote: 5 – 0

2. There is a motion to accept the collective bargaining union agreement.  
Motion: Kathleen Litton  
Second: Vivian Campbell  
Vote: 5-0
3. Chief Graham gave a update on the status of the ALSFR agreement.  
There is a motion to accept the ALSFR contract.  
Motion: Jay Alexander  
Second: Kathleen Litton  
Vote: 5 – 0
4. Kathleen Litton address Chief Graham regarding changes to the agreement.  
There is a motion to accept the employment agreements as written.  
Motion: Jay Alexander  
Second: Rebecca Harriman  
Vote: 5 – 0
5. DC Millican addressed the Board and ask for a donation for the October 4<sup>th</sup> national walk to school safe event.  
There is a motion to match last years donation for the walk to school event up to \$2500.  
Motion: Kathleen Litton  
Second: Vivian Campbell  
Vote 5 – 0
6. There is a motion to purchase 2 tables for the John Morroni Appreciation Dinner.  
Motion: Vivian Campbell  
Second: Kathleen Litton  
Vote: 5 – 0
7. Chief Graham discussed the Tampa Bay Trane proposals for the replacement for the 2 air conditioners at Station 21. He discussed the need for larger units and that these cost will be reimbursed by the county.  
There is a motion to accept both the \$9995 and the \$19800 proposals from Tampa Bay Trane to replace the dual air condition system at Station 21, to be reimbursed by the county.  
Motion: Kathleen Litton  
Second: Rebecca Harriman  
Vote: 5 – 0

**VII. Secretary's Report**

1. Vivian Campbell discussed the FLSA adjustments and transferring to the 14 day overtime cycle. She commended Tami for all her hard work in completing the process.

**VIII. Chief's Report** – Chief Graham went over his report with the commission.

1. Chief announced that the RV has been sold and will be picked up very soon, and the F250 truck has also been sold and picked up.
2. Chief Graham would like to recreate the Fire Marshall position.  
There is a motion to recreate the Fire Marshall position.  
Motion: Kathleen Litton  
Second: Rebecca Harriman  
Vote 5 - 0

**IX. Commissioner's Report**

1. Commissioner Rebecca Harriman has nothing to report.
2. Commissioner Vivian Campbell has nothing to report.
3. Commissioner Jay Alexander has nothing to report.
4. Commissioner Ron Kemerer has nothing to report.
5. Commissioner Kathleen Litton said she would like to attend a free one day summit in Orland sometime in October.

**X. Old Business**

**XI. New Business**

**XII. Good of the Organization:**

1. Chief Graham received a letter from Eastlake Tarpon Fire to thank Lt. Dean for his hard work and professionalism in their assessment process.

**XIII. Citizens to be Heard:**

**XIV. Adjournment:** There is a motion to adjourn at 3:13pm.

Motion: Jay Alexander  
Second: Kathleen Litton  
Vote: 5 - 0

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Ron Kemerer, Chairman

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Vivian Campbell, Secretary/Treasurer