

**Lealman Special Fire Control District
Commissioner's Meeting Minutes
March 13, 2017**

- I.** The meeting was called to order at 17:01 with Chairman Ron Kemerer presiding.
- II.** Roll call of commission members:
Present: Jay Alexander, Kathleen Litton, Rebecca Harriman, Ron Kemerer and Vivian Campbell
Absent:
- III. The Pledge of Allegiance**
- IV. Public Comment**
- V. Approval of Minutes**
There is a motion to accept the February 6, 2017 minutes as written.
Motion: Vivian Campbell
Second: Kathleen Litton
Vote: 5-0
- VI. Voting Items**
1. The commission accepted Bob Sharps separation agreement. No vote was needed or taken.
 2. Captain Thompson suggested that we put the Motor Home up on Govbiz for sale. Commissioner Kemerer wants Captain Thompson to get the leak in the bathroom fixed before we sell it.

There is a motion for a minimum bid of \$30,000.00, whatever it cost to repair the leak will be deducted from the sale amount and the remainder going into CERT.
Motion: Kathleen Litton
Second: R. Harriman
Vote: 5-0

3. There is a motion to accept the Trane service agreement for station 19 in the amount of \$3,662.00.
Motion: Jay Alexander
Second: Kathleen Litton
Vote: 5-0
4. There is a motion to purchase the County yearbook for all employees and commissioners.
Motion: Kathleen Litton
Second: R. Harriman
Vote: 5-0

VII. Secretary's Report

1. Commissioner Campbell let the commission know that we closed on the property at 5490 43rd Street.

VIII. Chief's Report – Chief Graham went over his report with the commission.

There is a motion to sell the Crown Victoria and Utility 18.

Motion: Kathleen Litton
Second: Rebecca Harriman
Vote: 5-0

The commission would like the Chief to investigate the two (2) properties across the street on 43rd Street.

IX. Commissioner's Report

1. Commissioner Rebecca Harriman had a very good time at the banquet Friday night. She especially liked all the stories that were told.
2. Commissioner Jay Alexander has nothing to report.
3. Commissioner Kathleen Litton also enjoyed the banquet Friday night. She would like to see us have them every 3 or 5 years and start the planning in January. She told the Chief about the email problem she was having on Friday and that she spoke to DC Wunderle about it. Commissioner Litton asked the Chief how the staff employee agreements were coming along. He said that the attorney was still looking at them but that there were some law changes that is why it's taking so long. She also insisted on a commissioner being on the insurance committee, Commissioner Alexander has volunteered to do it.

4. Commissioner Vivian Campbell has nothing to report.
5. Commissioner Ron Kemerer also enjoyed the banquet Friday night. He asked what the policy was for administration leave. Chief Graham explained that it is used to protect the employee and his job. Usually it is used for something that is out of the employee's control. He also asked if there is any reason the staff cannot participate in the vacation buy back. Chief Graham told him it was up to the commission. Chief Graham also suggested that the staff come back with a presentation regarding vacation buy-out. He also is suggesting we have locked suggestion boxes where the employees can make suggestions. There was some discussion on it.

X. Old Business

1. Chief Graham went over the strategic plan with the commission and answered all their questions. Commissioner Kemerer would like it reduced, he also wants to meet with DC Keirn and explain what he wants it to be.

XI. New Business

1. Chief Graham informed the commission that union negotiations will begin soon.

XII. Good of the Organization:

XIII. Citizens to be Heard:

XIV. Adjournment: There is a motion to adjourn at 19:09.

Motion: Kathleen Litton

Second: Rebecca Harriman

Vote: 5-0

Ron Kemerer, Chairman

Vivian Campbell, Secretary/Treasurer