

**Lealman Special Fire Control District
Commissioner's Meeting Minutes
February 6, 2017**

- I.** The meeting was called to order at 17:03 with Chairman Ron Kemerer presiding.

- II.** Roll call of commission members:
Present: Jay Alexander, Kathleen Litton, Rebecca Harriman, Ron Kemerer and Vivian Campbell
Absent:

- III. The Pledge of Allegiance**

- IV. Public Comment**
 - 1. Commissioner Alexander let the commission know that Ben Thompson was in the audience today taking notes. He will be doing a report for school! Good luck with your report Ben.

- V. Approval of Minutes**

There is a motion to accept the January 3, 2017 minutes with changing the Chairman to Ron Kemerer.
Motion: Vivian Campbell
Second: Rebecca Harriman
Vote: 5-0

There is a motion to accept the December 28, 2016 minutes as written.
Motion: Jay Alexander
Second: Vivian Campbell
Vote: 5-0

- VI. Voting Items**
 - 1. Captain Thompson explained to the commission what CERT uses the RV for. He is asking for direction as to what the commission would like to do

with it. Captain Thompson will look into the value of the RV and see if selling it would benefit us. He will also look into what a travel trailer would cost and bring as much information to the next meeting as he can.

2. There is a motion to move the March 6, 2017 meeting to March 13, 2017.

Motion: Kathleen Litton

Second: Vivian Campbell

Vote: 5-0

3. D.C Millican went over the mobile eyes software for inspections with the commission. This software will allow all inspectors to do the inspections uniformly. The software allows us to keep track of all invoicing and inspection reports. D.C. Millican went over the cost involved (\$15,571.00) as well as the recurring cost (\$8,297.00). He also explained to the commission that we would need to purchase a desktop computer to house the core software and back up in the amount of \$3600.00, 3 Microsoft Surface Pro 4 Tablets in the amount of \$4500.00 for the inspectors to do the inspections and 3 Ruggedized cases for the tablets in the amount of \$375.00 for a total amount of \$8,475.00.

There is a motion to purchase the Mobile Eyes in the amount of \$15,571.00 with the recurring cost of \$8297.00 and to purchase the Desktop computer, 3 Tablets and cases in the amount of \$8475.00.

Motion: Kathleen Litton

Second: Jay Alexander

Vote: 5-0

4. D.C Millican explained to the commission that we also need a computer/scanner so that we can take all the current hard copy inspection reports and scan them into the system to be ready for Mobile Eyes.

There is a motion to purchase a computer\scanner for scanning of inspection reports to be ready for Mobile Eyes not to exceed \$2000.00.

Motion: Kathleen Litton

Second: Jay Alexander

Vote: 5-0

5. SAFER Grant – Deputy Chief Brown went over how the SAFER grant works. He asked the commission for the approval to talk to the grant company and see if we would be likely to receive the grant. The cost for his service would be \$2600.00.

There is a motion to give Deputy Chief Brown the authorization to spend \$2600.00 on SAFER grant.

Motion: Vivian Campbell

Second: Kathleen Litton

Vote: 5-0

VII. Secretary's Report

VIII. Chief's Report – Chief Graham went over his report with the commission.

1. Chief Graham went over some funding issues with the commission as well as the need for two more Rescue units.

There is a motion to move forward with the request for 1 position on E19 and 2 Rescues all to be county funded.

Motion: Kathleen Litton

Second: Rebecca Harriman

Vote: 5-0

IX. Commissioner's Report

1. Commissioner Jay Alexander had a good time at John Moroni luncheon.
2. Commissioner Harriman has nothing to report.
3. Commissioner Campbell was very happy to see Mr. Moroni at the luncheon.
4. Commissioner Litton had a chance to talk to Commissioner Welch. He said that they were looking into the 25% that we pay to St Petersburg.
5. Commissioner Kemerer attended the FASD training in Ft Meyers. He was very impressed with all the information that he learned.

****the commission took a 5 minute break at 6:30****

****the commission resumed the meeting at 6:36****

X. Old Business

1. Chief Graham updated the commission on the assessment process.
There is a motion to accept the Non-Ad Valorem assessment agreement with the property appraiser's office pending Andy Salzman's approval.

Motion: Kathleen Litton

Second: Vivian Campbell

Vote: 5-0

There is a motion to put Commissioner Kemerer on appendix F as the person to act on behalf of the District.

Motion: Kathleen Litton

Second: Rebecca Harriman

Vote: 5-0

2. 5490 43rd Street – our offer to purchase the property was refused. The commission discussed their options in detail.
3. 5400 43rd Street – Chief Graham received a letter from the property owner's attorney. They do not want to sell and have retained an eminent domain attorney. They discussed this and what their options were.
4. Chief Graham also told the commission that he spoke with the gentleman who owns the property directly across the street from us on 55th Avenue. The gentleman said he would sell for half a million dollars.

There is a motion to offer \$75,000.00 for the 5490 43rd Street property. Commissioner Campbell can go straight to eminent domain if they refuse. Commissioner Campbell also has the authority to sign any documents necessary including signing off on the purchase.

Motion: Kathleen Litton

Second: Jay Alexander

Vote: 5-0

There is a motion to move on eminent domain of 5400 43rd Street.

Motion: Kathleen Litton

Second: Jay Alexander

Vote: 5-0

5. Strategic Plan – Chief Graham thanked DC Keirn for the exceptional job he has done on the strategic plan. The commission decided to table this until the next meeting.

XI. New Business

XII. Good of the Organization:

1. The commission looked at some of the thank you cards we received.
2. D.C. Millican asked the commission if they were all going to the FASD conference in June. They all responded in the affirmative.

XIII. Citizens to be Heard:

XIV. Adjournment: The meeting adjourned at 7:30.

Ron Kemerer, Chairman

Vivian Campbell, Secretary/Treasurer